

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



November 3, 1981

ALL-COUNTY LETTER NO. 81-113

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: STATISTICS ON AFDC FG/U CHILDREN AND CHILDREN IN FOSTER CARE NEEDED TO IMPLEMENT THE ELEMENTARY AND SECONDARY EDUCATION ACT FOR OCTOBER, 1981.
REFERENCE:

This letter is to transmit to counties the reporting instructions for the collection of 1981 data for allocations under the Elementary and Secondary Education Act (ESEA). Attached statistical Forms CA 802 and 803 will be used for compiling data for the ESEA - Title I for 1981.

The study month for the ESEA report on AFDC children and foster care children will be October 1981. Only Federally Eligible AFDC FG/U children and all non-institutionalized foster care children aged 5 through 17 (born in the period November 1, 1963, through October 31, 1976) in families receiving cash grants during October 1981 may be reported. All grants made for the month of October, 1981, are to be reported even though the actual check was issued in the prior month. Each county must use the integrated payroll. No sampling or estimating may be used in preparing these reports.

The form and instructions for reporting on AFDC FG/U children have been revised. A list of federally eligible children, aged 5 through 17, in AFDC families receiving grants of \$704.01 or more, is required. There is no need to submit a list of federally eligible children in families receiving grants less than this amount.

The reporting of children in foster care is to be done separately for in-county and out-of-county children. In-county children are those funded by your county living in your county. Out-of-county children are those that are funded by your county but living in another state or county. Again, reportable children are those aged 5 through 17. No supportive list is required for foster children. Do not report children aided by another state or county in your county totals.

The due date for these reports is November 16, 1981.

Grants under Title I of the Elementary and Secondary Education Act (ESEA) are to provide services for educationally disadvantaged children. Distribution of these funds is made by the California State Department of Education to the county school districts.

To assist the State Department of Education in the allocation of ESEA - Title I funds, the county welfare department must release the address of each applicable AFDC FG/U child (in AFDC family receiving a grant of \$704.01 or more and \$704.00 or less) as soon as the integrated payroll is available. Pursuant to Manual of Policies and Procedures (MPP) Section 19-004.52, "Information concerning the number of AFDC families living within a particular school district requested to support entitlement to funds under the Elementary and Secondary Education Act (ESEA) may be released to authorized representatives of the school district. A signed agreement with the school district stating that the confidential information obtained will only be used for purposes of fund claiming under the ESEA and that the district understands that there is a criminal penalty for release or use by the school district for any other purposes shall be obtained. This prohibition includes the use of the confidential records to identify applicants or recipients to school teachers and administrators". Names or addresses may not be retained after the survey is completed, and no one but the surveyors, themselves, may have access to the information. Welfare offices are to disclose as little information as possible to meet the surveyor's needs. The county welfare department need not be concerned with the school attendance of the child. The submittal of the CA 802 and CA 803 statistical forms should be accomplished shortly after the integrated payroll is available.

Since the Statistical Services Branch is set up with microfiche equipment, counties may elect to transmit ESEA report data via microfiche.

Any questions regarding these reports should be directed to Andrew St. Mary at (916) 323-2327.

Sincerely,



For CLAUDE E. FINN
Deputy Director
Administration Division

Attachments

cc: CWDA

**Statistical Report on
AFDC FG/U RECIPIENTS AGED 5 — 17
Needed to Implement the
ELEMENTARY AND SECONDARY EDUCATION ACT**

Date
County
Report month October 1981

1. AFDC FG/U families with federally eligible children, aged 5 — 17
and federally eligible children, aged 5 — 17

a. Amount of grant classification

b.

Number of:	
Families	Children

TOTAL

Grants \$704.00 or less *

Grants \$704.01 or more

* Do not include zero-grant cases.

2. All AFDC FG/U families **regardless** of federal eligibility, ages of children or amounts of grant.

a. Number of families: _____

3. Attach a supporting list for the families and children receiving a grant of \$704.01 or more per month.

Person to contact regarding this report:	Telephone number: ()
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**STATISTICAL REPORT ON AFDC FG/U RECIPIENTS
AGED 5-17 NEEDED TO IMPLEMENT THE ELEMENTARY
AND SECONDARY EDUCATION ACT — OCTOBER 1981**

INSTRUCTIONS FOR FORM CA 802

REPORT ITEM 1. ALL AFDC FG/U FAMILIES WITH CHILDREN AGED 5-17 AND CHILDREN AGED 5-17:

Enter in Item 1b, Column 1, by amount of AFDC FG/U grant classification (Item 1a), the total number of families with at least one federally eligible child, aged 5-17. Exclude from the count of families all cases with no children aged 5-17, nonfederally eligible children aged 5-17, and all zero grant cases. Report only those cases receiving a money payment in October 1981.

Enter in Item 1b, Column 2, the total number of federally eligible children aged 5-17 in those families. Exclude all children less than 5 or more than 17 years of age (even if they are members of an included family).

REPORT ITEM 2. ALL AFDC FG/U FAMILIES REGARDLESS OF FEDERAL ELIGIBILITY, AGES OF CHILDREN OR AMOUNTS OF GRANT:

Enter in Item 2a (provided from the October 1981 integrated payroll) the **total** number of AFDC FG/U families **regardless** of federal eligibility, ages of children or amounts of grant.

REPORT ITEM 3. SUPPORTING LIST ATTACHED:

For the families and children reported receiving a cash grant of \$704.01 or more, prepare a supporting list with the following information listed in case number sequence under the following headings:

**State Case Number
and FBU Number**

**Amount of October
AFDC Grant**

**Federally Eligible AFDC Children (5-17)
Name Birthdate**

Another column, subheaded "School Attended" under the "Federally Eligible AFDC Children (5-17)" may be added for **county use** to identify each child's school district. This will assist the State Department of Education in the allocation of funds; however, this column need not be completed for submittal to the State Department of Social Services.

The October 1981 AFDC FG/U grant is defined as the cash payment as shown on the October integrated payroll.

To minimize errors and resulting correspondence, please apply the attached Survey Check List to the supporting list to ensure that the correct number of cases and children aged 5-17, receiving a grant in October 1981, are being reported. Submit list with completed reports.

This report is **due** in the Statistical Services Branch by **November 16, 1981**.

**Statistical Report on
CHILDREN IN FOSTER CARE
Needed to Implement the
ELEMENTARY AND SECONDARY EDUCATION ACT**

Date:
County:
Report month:

October 1981

Report separately the In-County total number of children (Item 1.a.) and the Out-of-County total number of children (Item 1.b.) aged 5 through 17 years (born November 1, 1963, through October 31, 1976) in noninstitutional foster care supported by public funds. Out-of-County foster children are those children aided by your county, but living in another State or County. Do not report children aided by another State or County. Include all children living in noninstitutional foster care under all public-funded programs, i.e., public agency foster homes; foster homes where care is purchased by public agencies; Title IV, Part A (the AFDC Foster Care Program [AFDC-FC in California]); Title IV, Part B (the CWS Program [only Specialized Child Protective Services in California]); and placements ordered by courts if care is paid by public funds. Do not include children residing in institutions. (For the purpose of this report, a children's institution is a group facility for children under 18 years of age, operated by a person, association, or corporation which accepts for 24-hour care more than 15 children under 18 years of age or a smaller number if the facility is institutional in character, i.e., has a defined staffing structure.) They are not funded under Public Law 95-480. Enter the total number of reportable children in Items 1, 1.a., and 1.b., as appropriate, below.

This report should be as of October 31, 1981. If another date in October is more convenient for compiling the data, it may be so specified and used; however, the child may not have been reported in the in the AFDC FG, U totals on Form CA 802.

This report is **due** in the Statistical Services Branch by **November 16, 1981**.

<p>1. Total number of children aged 5—17 in noninstitutional Foster Care (a + b, below)</p> <p>a. In-County total number of children aged 5—17 in noninstitutional Foster Care</p> <p>b. Out-of-County total of children aged 5—17 in noninstitutional Foster Care</p>	<p align="center"><i>Report as of October _____, 1981</i></p>
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<p>Person to contact regarding this report:</p>	<p>Telephone number:</p> <p align="center">()</p>
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ELEMENTARY AND SECONDARY EDUCATION ACT
SURVEY CHECK LIST FOR FORMS CA 802 and CA 803
October 1981

DATE: _____

COUNTY: _____

The following edits have been made of the data needed for Allocation of Fiscal Year 1982 Elementary and Secondary Education Act, Title I funds:

A. All four summaries have been completed and are attached:

- | | <u>CHECK
BOX</u> |
|---|--------------------------|
| 1. The total number of AFDC FG/U Family Budget Units and Federally Eligible Children aged 5 through 17 receiving grants of \$704.01 or more and those receiving grants of \$704.00 or less.
(Form CA 802, Report Item 1) | <input type="checkbox"/> |
| 2. Totals from the entire October 1981 integrated payroll for total AFDC FG/U families regardless of federal eligibility, ages of children or amounts of grants.
(Form CA 802, Report Item 2) | <input type="checkbox"/> |
| 3. A supporting list of federally eligible children aged 5 through 17 in AFDC families receiving grants of \$704.01 or more detailing information about each included case | <input type="checkbox"/> |
| 4. The total number of all children aged 5 through 17 in Foster Homes.
(Form CA 803, Report Item 1) | <input type="checkbox"/> |
| B. Total Report Item 1b (Form CA 802), for grants of \$704.01 or more and support list total match | <input type="checkbox"/> |
| C. Only program codes 30, 32, 33 and 35 are represented | <input type="checkbox"/> |
| D. The data contain no birth date of a federally eligible child before November 1, 1963 or after October 31, 1976 | <input type="checkbox"/> |
| E. Each included case has at least one federally eligible child with a birth date falling on November 1, 1963 through October 31, 1976 inclusive | <input type="checkbox"/> |
| F. Each case and grant appear on the October 1981 integrated payroll | <input type="checkbox"/> |
| G. Each case has been counted in the appropriate grant group of (\$704.01 or more and \$704.00 or less) | <input type="checkbox"/> |
| H. No child is reported on both the CA 802 and CA 803 Reports | <input type="checkbox"/> |

All of the data submitted in Statistical Reports CA 802 and CA 803 and supporting listings are correct and accurate as determined by the edit items listed and checked above. All statements made pertaining to the accuracy of the data submitted are true and accurate.

Signed: _____
 (Person completing edit checks)

Phone: () — _____

 (Person to contact regarding report)